



Clinical Trials Associate

The Clinical Trials Associate position requires an established medical, scientific, regulatory and/or clinical research foundation.

The Clinical Trials Associate will be primarily responsible for performing in-house administrative duties in support of the clinical research department, support clinical research personnel in the function of department objectives. This position requires prior experience in clinical research and GCP/ICH guidelines. Although, prior CTA experience is not required, a thorough concept of the clinical trials process and associated regulations and responsibilities are required.

Essential Duties & Responsibilities

- Assist clinical department in all aspects of department goals
- Solid working understanding of clinical protocols, CRFs, and all other associated study documents
- Assist in the development and editing of study material
- Assist with the management and tracking of study projects through the use of the CTMS
- Assist with site management at the direction of other clinical personnel
- Collaborate with project team in the clinical study development process
- Assist with planning, coordination and presentation of information at Investigators' meetings
- Assist with study site budget development
- Assist with collection and review of regulatory documents from clinical and sites
- Assist with management of investigational drug and study supplies
- Assist with data query resolution process

Qualifications

- 4-year college degree.
- Minimum 2 years medical, science or research experience.
- CCRC or CCRA certification (or working towards).
- Good working knowledge of FDA regulations, ICH and GCP guidelines.
- Advanced knowledge of Word, Excel and PowerPoint.
- Knowledge of the principles and practices of computer applications in database management
- Ability to build and maintain positive relationships with management and peers
- Excellent written and verbal skills required.
- Must display strong analytical and problem solving skills. Attention to detail required.

Omeros Corporation is a clinical-stage biopharmaceutical company committed to discovering, developing and commercializing products focused on inflammation and disorders of the central nervous system.

**Omeros is an Equal Opportunity Employer.
Send cover letter and resume to hr@omeros.com.**